

# Public Document Pack



## **NOTTINGHAMSHIRE & CITY OF NOTTINGHAM FIRE & RESCUE AUTHORITY - COMMUNITY SAFETY COMMITTEE**

**Date:** Friday, 8 April 2016                      **Time:** 10.00 am

**Venue:** Fire and Rescue Service Headquarters, Bestwood Lodge, Arnold,  
Nottingham, NG5 8PD

**Members are requested to attend the above meeting to be held at the time, place and date mentioned to transact the following business**

A handwritten signature in black ink, appearing to read 'M. J. Taylor'.

**Clerk to the Nottinghamshire and City of Nottingham Fire and Rescue Authority**

### **AGENDA**

### **Pages**

- |          |   |        |
|----------|---|--------|
| <b>1</b> | <b>APOLOGIES FOR ABSENCE</b>  |        |
| <b>2</b> | <b>DECLARATIONS OF INTERESTS</b>  |        |
| <b>3</b> | <b>MINUTES</b><br>Of the meeting held on 8 January 2016 (for confirmation). | 3 - 6  |
| <b>4</b> | <b>PUBLIC ACCESS DEFIBRILLATORS</b><br>Report of Chief Fire Officer.        | 7 - 12 |

**ANY COUNCILLOR WHO IS UNABLE TO ATTEND THE MEETING AND WISHES TO  
SUBMIT APOLOGIES SHOULD DO SO VIA THE PERSONAL ASSISTANT TO THE  
CHIEF FIRE OFFICER AT FIRE SERVICES HEADQUARTERS ON 0115 967 0880**

**IF YOU NEED ANY ADVICE ON DECLARING AN INTEREST IN ANY ITEM ABOVE,  
PLEASE CONTACT THE CONSTITUTIONAL SERVICES OFFICER SHOWN ON THIS  
AGENDA, IF POSSIBLE BEFORE THE DAY OF THE MEETING.**

Constitutional Services Officer: *James Welbourn*  
*0115 8763288*  
*james.welbourn@nottinghamcity.gov.uk*

Agenda, reports and minutes for all public meetings can be viewed online at:-  
<http://committee.nottinghamcity.gov.uk/ieListMeetings.aspx?CId=215&Year=0>



**NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM  
FIRE AND RESCUE AUTHORITY**

**NOTTINGHAMSHIRE & CITY OF NOTTINGHAM FIRE & RESCUE AUTHORITY -  
COMMUNITY SAFETY**

**MINUTES of the meeting held at Fire and Rescue Service Headquarters,  
Bestwood Lodge, Arnold, Nottingham, NG5 8PD on 8 January 2016 from  
10.00am - 11.05am**

**Membership**

Present

Councillor Brian Grocock  
Councillor Ken Rigby  
Councillor Roger Jackson  
Councillor Eunice Campbell (Chair)  
Councillor Dave Liversidge  
Councillor Darrell Pulk (substitute for Councillor  
Mike Pringle)

Absent

Councillor Mike Pringle

**Colleagues, partners and others in attendance:**

Councillor Gordon Wheeler	- Observer
Keith Jones	- Area Manager Service Delivery
Rav Kalsi	- Senior Governance Officer
Craig Parkin	- Assistant Chief Fire Officer

**14 APOLOGIES FOR ABSENCE**

Councillor Mike Pringle (non-Council business).

**15 DECLARATIONS OF INTERESTS**

None.

**16 MINUTES**

The Committee confirmed the minutes of the meeting held on 2 October 2015 as a true record and they were signed by the Chair.

## **17 FIRE INVESTIGATION UPDATE**

Craig Parkin, Assistant Chief Fire Officer, presented the report updating the Committee on progress with regard to fire investigation activity, fatal fire reviews and the actions taken to share information and learning to assist in preventing loss of life, business and property.

The following points were highlighted:

- (a) The Nottinghamshire Fire and Rescue Service (NFRS) Fire Investigation Team, based at Mansfield fire station, has a variety of duties with regard to fire investigations (FI), including training staff to carry out initial investigations or conducting more in-depth investigations, where necessary;
- (b) The Service works collaboratively with Nottinghamshire Police to ensure investigative standards are high and consistent and has established a memorandum of understanding with key partners such as Trading Standards. This ensures a clear process of reporting products suspected of being fire risks is in place;
- (c) In 2014, NFRS attended 2,617 fires, of these fires 2,538 were able to be investigated by the operational staff who attended the incident. The NFRS FI Team have undergone a period of transformation and now have a team of non-uniformed officers led by a station manager, who focusses on investigations. The NFRS are confident that this approach will prove effective.

Following questions from the Committee, the following additional information was provided:

- (d) NFRS FI Team have established a memorandum of understanding with other Fire Services so that in times of higher demand, NFRS could call on an investigating officer from another Service to perform an investigatory role. Frontline operational staff have also been better trained to deal with operational issues in recent years;
- (e) NFRS FI Team makes referrals to Trading Standards, at both Nottingham City Council and Nottinghamshire County Council. Although the FI Team meets Nottingham City and Nottingham County Trading Standards teams separately, it continues to share intelligence and data with both;
- (f) NFRS will continue to make use of social media to better communicate a consistent message to the public about the dangers of faulty electrical equipment.

**RESOLVED to note the contents of the report and support the continuing work and development of the Fire Investigation Team.**

## **18 NEW CROSS PROJECT**

Craig Parkin, Assistant Chief Fire Officer, presented the report providing the Committee with an overview of the New Cross Project and its involvement in

supporting the multi-agency approach within Sutton-in-Ashfield. The following information was highlighted:

- (a) The New Cross pilot project provides a cross sector approach to more effectively supporting local communities, bringing together different agencies and taking an integrated approach with all frontline staff;
- (b) A member of the Nottingham Fire and Rescue Service (NFRS) was seconded to Ashfield District Council for 18 months in January 2015 to work within the project which covers a small community of 1,200 homes within Sutton-in-Ashfield. The area was chosen because of its significant interest for local service providers, such as Nottinghamshire Police and local mental health services. The area of the pilot has the highest proportion of 'troubled families' in Ashfield with complex needs and service requirements that depend upon multi-agency interventions;
- (c) The Risk Reduction Officer who has been seconded to the team has been assigned as a case worker and is currently overseeing four cases. The Officer coordinates relevant service providers to assist in particular cases and in the most recent case, has supported a particular individual in securing a tenancy following periods of drug abuse, homelessness and incarceration. In this particular case, the costs to the service has been around £2,000 whereas had the individual spent the last six weeks in prison, it would have cost in the region of £6,000;
- (d) Having a fire service expert within the New Cross Project has enabled earlier diagnosis of potential fire hazards and vital information sharing with the Fire Service.

Following question and comments from the Committee, the following additional information was provided:

- (e) In many cases, vulnerable individuals are more likely to speak to the NFRS than other agencies, such as the Police or Social Services, who they might perceive in an adversarial or authoritarian way. In this project, NFRS are able to be part of coordinate multi-faceted interventions in an integrated way;
- (f) The 18 month project has been subject to periods of review and academic evaluation by Nottingham Trent University and although the forecasted public value of the programme based on cost/benefit analysis stands at a net public value of £5.7 million it is difficult to establish the tangible cost benefit in real terms. Any evaluation undertaken at the end of the project would do well to take account of the human factor and the multi-agency benefit in supporting the highest proportion of 'troubled families' with significant need.

**RESOLVED to**

- (1) note the contents of the report and support the New Cross Project;**
- (2) receive a report detailing the outcome of the evaluation process following the completion of the project.**

## **19 ON CALL REVIEW**

Craig Parkin, Assistant Chief Fire Officer presented the report, informing members of the current work that is taking place as part of the On-Call Review. The following information was highlighted:

- (a) The On-Call Review was commissioned in 2015 with an aim of providing a long-term, sustainable solution for an on-call provision of emergency response in Nottinghamshire. The Retained Duty System (RDS) in conjunction with the Wholetime Duty System (WDS) is seen to provide a cost-effective approach to deliver services;
- (b) Both nationally and within Nottinghamshire, there is a historic challenge around the recruitment and retention of RDS personnel. A number of issues have affected the Service's ability to recruit and retain individuals, such as fewer local employers and the increased work demands on individuals employed on the RDS;
- (c) The On-call Review will be an ongoing process in order to ensure that the provision of response to risk and demand is continually improved. Initial scoping indicates that the initial projects within the Review will be completed within 24 months.
- (d) The budget for the RDS over the next three years has been adjusted to take account of an increase in establishment and RDS delivery activity. Proposals will be taken to Fire Authority in Feb 2016 to increase the retained pay budget over the next three years. This change represents a readjustment of costs, not an overall net increase to the cost.

Following questions and comments from the members, the following information was provided:

- (e) Improvements to the retention of individuals on the RDS will reduce the costs associated with replacement kits and induction training.

### **RESOLVED to**

- (1) note the content of the report;**
- (2) support the ongoing review;**
- (3) request a more detailed report on progress at a future Community Safety Committee.**



**NOTTINGHAMSHIRE**  
**Fire & Rescue Service**  
*Creating Safer Communities*

Nottinghamshire and City of Nottingham  
Fire and Rescue Authority  
Community Safety Committee

# **PUBLIC ACCESS DEFIBRILLATORS**

Report of the Chief Fire Officer

**Date:** 08 April 2016

**Purpose of Report:**

To inform Members of a proposal between the Community Heartbeat Trust and Nottinghamshire Fire and Rescue Service that will result in the provision and installation of fully managed community public access defibrillators at the Service's premises.

## **CONTACT OFFICER**

**Name :** Wayne Bowcock  
Deputy Chief Fire Officer

**Tel :** 0115 967 0880

**Email :** wayne.bowcock@notts-fire.gov.uk

**Media Enquiries Contact :** Therese Easom  
0115 967 0880 therese.easom@notts-fire.gov.uk

## **1. BACKGROUND**

- 1.1 According to the UK Resuscitation Council, following a cardiac arrest, the chance of survival decreases by 23% per minute. With this statistic in mind they suggest that defibrillators should be accessible wherever medical treatment is more than five minutes away.
- 1.2 The Community Heartbeat Trust (CHT) is a national charity focused on the provision of life saving defibrillation services to local communities through a nationally held database used by the UK Ambulance Service.
- 1.3 The CHT is well known and works with a range of local and national public and private sector organisations as well as a number fire and rescue services across the UK.

## **2. REPORT**

- 2.1 It is recognised that in the event of a cardiac arrest, a swift response including cardiopulmonary resuscitation (CPR) and the use of a defibrillator increases the chance of survival significantly.
- 2.2 The basis of this report is to inform Members of the proposal to partner with the Community Heartbeat Trust (CHT) with the aim of fitting a community public access defibrillator (CPAD) to all Nottinghamshire Fire and Rescue Services (NFRS) premises.
- 2.3 Due to the number and visibility of NFRS premises across the City and County they provide an excellent focal point within communities to locate a public access defibrillator. The majority of sites also provide facilities that safely enable both vehicle and pedestrian access to the front of the buildings.
- 2.4 The fire cover review consultation exercise undertaken during 2014 demonstrated strongly that communities value their local fire stations far more than the number of emergency response calls it undertakes. It is clear that there is a real sense that stations are a community asset, and this project supports and reinforces the notion of social capital, and provides an increased offering to the community.
- 2.5 The fundamental principle of the project is that the local community will be supported by CHT and NFRS to raise money to purchase and maintain the equipment. The service has already agreed to two stations having CPADs installed following approaches from the local communities. This project intends to expand this county wide in a co-ordinated and managed approach.

- 2.6 CHT will provide each nominated NFRS premises with a CPAD solution that comprises of:
- A heated cabinet;
  - A Lifeline defibrillator;
  - Registration with East Midlands Ambulance Service;
  - Training for the local community; and
  - A fully managed maintenance and management system that covers insurance and consumables.
- 2.7 The cabinets are easily recognisable and will carry both CHT and NFRS branding, and will be installed by existing contractors who are familiar with working on the Service's estate.
- 2.8 Each CPAD will be registered with East Midlands Ambulance Service and when a 999 call is made in the local area the operator will determine if it is appropriate for the defibrillator to be used. If this is the case the caller will be informed of the location and the lock code so that the equipment can be accessed.
- 2.9 There will also be a media campaign to raise awareness of the project to create a catalyst for the fundraising and of the community asset that will result.
- 2.10 Once a CPAD is installed CHT will provide initial training sessions for the public which NFRS will host locally. It is envisaged that regular training events will then take place in the future as part of the Service's educational program in communities. This serves to maintain awareness and raise confidence to access and use the equipment.
- 2.11 All insurances, public liabilities and consumables are addressed and covered through CHT, including any damage to the CPAD or its cabinet.
- 2.12 This initiative will make NFRS the first fire and rescue service in the East Midlands to commit to the installation of CPADs at all of its fire stations, and the proposal will see the installation of up to 27 CPADs, where the first will be installed at Service Headquarters during the spring.

### **3. FINANCIAL IMPLICATIONS**

- 3.1 The initial cost of each CPAD will be in the region of £2,000 per site, and NFRS has agreed to support the project by financing the installation costs which will be in the region of £150-200 per site. If the project is successful at all 27 sites the total one-off cost of installation would be in the region of £5,000 and will be met by the estates maintenance budget.
- 3.2 As the solution is a fully managed service there is an ongoing annual maintenance charge that ensures the equipment is regularly serviced and restocked after use. The majority of this cost will be met by ongoing local

fundraising co-ordinated by CHT, with NFRS making a contribution of £126 per site per annum. Again, in the case of all 27 sites being successful this would create an annual cost in the region of £3,400 and will be met by the estates managed services budget.

- 3.3 Each of the cabinets is provided with an electrical supply to provide a small amount of heating to avoid damage to the equipment. The ongoing cost of this is minimal and will be contained within site utility charges.

#### **4. HUMAN RESOURCES AND LEARNING AND DEVELOPMENT IMPLICATIONS**

There are no human resources implications arising from the provision of CPADs, however CHT are able to provide initial awareness training to the community and NFRS staff if required. The basis of this training is to raise awareness and give confidence in the use of the equipment, which is designed to be easily used by anyone in the community.

#### **5. EQUALITIES IMPLICATIONS**

The equipment selected for the cabinets is one of the most accessible available and uses both written and spoken instructions to appeal to a broader number of potential users.

#### **6. CRIME AND DISORDER IMPLICATIONS**

There are no crime and disorder implications arising from this report.

#### **7. LEGAL IMPLICATIONS**

The agreed proposal with CHT is a fully managed governance system that provides NFRS with the reassurance that all insurances and public liabilities are covered contractually by CHT.

#### **8. RISK MANAGEMENT IMPLICATIONS**

The CPADs and the cabinet they are contained in will be fully managed and maintained by CHT to ensure that they are fully operational, functional and meet all legislative and regulatory requirements.

#### **9. RECOMMENDATIONS**

That Members note the contents of this report and support the proposal.

**10. BACKGROUND PAPERS FOR INSPECTION (OTHER THAN PUBLISHED DOCUMENTS)**

None.

John Buckley  
**CHIEF FIRE OFFICER**

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